

CHELMSFORD COUNTY HIGH SCHOOL FOR GIRLS

Notice of a meeting of the Facilities & Finance Committee to be held in the Headteacher's Office at 7.45am on Tuesday 25th April 2023

A G E N D A

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| 7.45am | 1. Apologies for Absence |
| | 2. Declaration of Interests – to declare any business interests or conflicts of interest additional to the Annual Register, or the receipt of gifts or hospitality |
| 7.50am | 3. Minutes of the Last Meeting – to approve the minutes of the last meeting held on 8 th February 2023 (<i>attached</i>) |
| 7.55am | 4. Matters Arising – to discuss any matters arising and not covered as a separate item below |
| 8.00am | 5. Chair's Action - to report any actions/approvals taken since the last meeting |
| 8.05am | 6. Financial Update – to receive verbal update and review February 2023 Financial Management Reports (<i>attached x3</i>) |
| 8.20am | 7. Campus Development - to receive verbal update |
| 8.35am | 8. Audit Responsibilities – to receive Juniper Site Security Report (<i>attached</i>) and verbal update on Juniper Internal Financial Scrutiny Report (<i>attached if available</i>) |
| 8.50am | 9. Health & Safety – to receive a verbal update |
| 9.00am | 10. GDPR – to receive a verbal update |
| 9.10am | 11. Any Other Business |
| 9.15am | 12. Date of Next Meeting – to agree as 7.45am on Wednesday 21 st June 2023 |